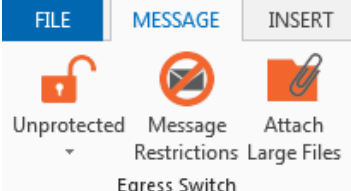

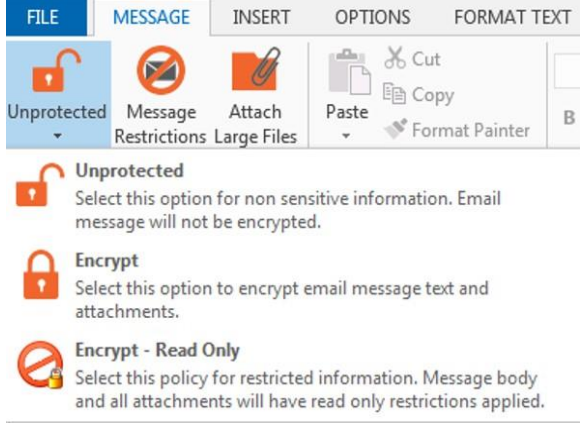




OVERVIEW

Egress Switch is the email encryption software that will replace IronPort as the State's secure email solution. IronPort is approaching end-of-life and will not be available after August 10, 2015 for sending encrypted messages. If you have a need to keep your encrypted messages, please do so immediately. If you are saving messages, they will need to be decrypted and re-encrypted to gain access as needed. The egress secure e-mail offers numerous features as "Add-Ins" on the Outlook client, in its first deployment, the following are available from your Outlook.

HOW TO USE EGRESS?

| | |
|---|--|
|  | <ol style="list-style-type: none"> 1. Within your Outlook, click on "New Email" button and the new message window opens.  2. The message window will contain the options shown |
|  | <ol style="list-style-type: none"> 3. To send an encrypted message, click on the "Unprotected" button to display the options. 4.  Use the "Message Restrictions" button to set an expiration date if desired. 5.  Use the "Attach Large Files" button to begin attaching files. |

WHEN CAN I START USING EGRESS?

- For end users within an ITC organization, Egress is available for optional install as of July 1, 2015 via SCCM, install instructions are attached.
- For end users within a non-ITC organization, please contact your IT Personnel.